

Energetic Country

Fair

SECURITY

OPERATIONAL

PLAN

LOCATION: 100 Street Corridor

DATE: July 14-16 2022

SUBMITTED BY: Dale Plourde

APPROVED BY:

INTRODUCTION

SITUATION:

For Profit out door 3 day music festival

SECURITY & RISK MANAGEMENT SERVICES OBJECTIVES:

1. To provide a safe, secure environment for all attendees of the event and other members of the community.
2. To preserve the reputation of the City of Fort St John
3. Sustain relationships with internal partners and the greater FSJ community.
4. To represent the City of FSJ and The Client in a positive light by being fair, firm professional and polite when interacting with attendees of the event.

INTELLIGENCE- THREAT ASSESSMENT:

1. **Researched artists**
2. **Additional volunteer Security 15 volunteer security staff**
3. **Additional Safe Walk Staff**
4. **BC Transit, Taxi notified will be notified**
5. **Securiguard 12 to 15 professional Licenced Staff**
6. **Reviewed previous events similar in size and nature.**
7. **Stage front barricade and double-fenced perimeter (moat style).**
8. **Increase lighting via portable units at event entrance**
9. **Review of social media.**
10. **Designated parking for attendees**
11. **City Permit (Bylaws, Fire, Police notification and approval)**
12. **RCMP notified of event**

COMMUNICATIONS:

1. Communications related to the event will take place on channel 3
2. Contact information for key event personnel is as follows:

NAME	DEPARTMENT	CONTACT NO.
Securiguard Manager: Rob Wynn	Event Security	Main: 250 826 0911
RCMP	Law Enforcement	Direct Number TBA – 911
Dale Piourde	Promoter	604-353-7604
BC Ambulance	First Responders	911
FSJ Fire Department	First Responders	911

EXECUTION

DUTIES AND RESPONSIBILITIES:

1. Briefing to begin 1 hour before doors open on site – All available involved Personnel to attend.

ADDITIONAL CONCERNS

TRAFFIC INTERRUPTIONS:

Higher volume of traffic expected, but no disruption to roadways and/or parking lots. Parking lots and roadways can accommodate additional vehicles during evening without traffic control. Attendees are expected to pay for parking per normal instruction.

ACCESS AND EGRESS POINTS:

(If necessitated by the event, specify access and egress points and evacuation plans).

Access to event will be located at the south east section of the fencing. Security persons posted to this area.

EVACUATION

The critical assumptions are:

- There is adequate signage throughout the event area identifying Exit etc.
- Public Address system that can be heard throughout the event area (use existing sound system)
- Sufficient Staff trained and located in the event area

- Evacuation routes are left clear of any obstruction.
- There are considerations for spectators with disabilities.
- Event staff is well knowledgeable of in the evacuation plan.

North West and South East points in fencing will be break away fencing for exits. These areas will be manned by Event Security. The event microphone will be used for communication if required, and bullhorn will be available for use in the event of a power outage. The south end of field to be used as the Muster point. Event organizer will announce that the event has been. RCMP, Emergency Services, event organizers will coordinate evacuation and define roles and responsibilities at the time of an evacuation.

PUBLIC ADDRESS ANNOUNCEMENT INFORMATION:

The event staff operates a public address system which broadcasts throughout the venue. This will be used to convey announcements. If other exterior areas need to be notified or if the PA System fails, bullhorns will be used. The Incident Commander will give the command to make the re-entry/no re-entry announcement. If re-entry is to be allowed, no announcement will be made to that effect until it is confirmed that all employees are back in position and the gates ready to be open

TO ALERT PATRONS THAT EMERGENCY/PROBLEMS EXIST AND TO REMAIN CALM

“MAY I HAVE YOUR ATTENTION PLEASE? MAY I HAVE YOUR ATTENTION PLEASE? WE ARE EXPERIENCING SOME TEMPORARY DIFFICULTIES. WE ARE ATTEMPTING TO RESOLVE THEM. PLEASE REMAIN CALM. WE WILL UPDATE YOU ON THE SITUATION AS SOON AS POSSIBLE. “

(Repeat announcement as necessary)

FOR TOTAL EVACUATION WITH NO RE-ENTRY/EVENT TERMINATED

“MAY I HAVE YOUR ATTENTION PLEASE? MAY I HAVE YOUR ATTENTION PLEASE? DUE TO DIFFICULTIES WITHIN THE EVENT, WE REGRET THAT THE EVENT AREA MUST BE CLEARED. THE EVENT HAS BEEN CANCELED. FOR YOUR SAFETY, PLEASE PROCEED TO THE NEAREST EXIT IN AN ORDERLY FASHION AND LEAVE THE AREA. YOUR WRISTBAND IS YOUR RECEIPT. WE ARE SORRY FOR THE INCONVENIENCE AND THANK YOU FOR YOUR COOPERATION.”

(Repeat the announcement 3 times)

POWER FAILURE

MAY I HAVE YOUR ATTENTION PLEASE? MAY I HAVE YOUR ATTENTION PLEASE? WE ARE EXPERIENCING A TEMPORARY POWER OUTAGE. PLEASE REMAIN CALM AS WE HOPE TO RESOLVE IT AS SOON AS POSSIBLE AND CONTINUE THE EVENT. WE APOLOGIZE FOR THIS INCONVENIENCE.

(Repeat

MEDICAL EMERGENCY

First Aid staff to set up on site medical aid station. TBA at event. Security team to meet Emergency Services The pre show meeting .

LIQUOR CONSUMPTION

Event is licensed within designated areas

COMMENTS AND OBSERVATIONS:

(Gather feedback from attending members and event organizers to determine what worked, what didn't work, and what could be changed for next year (or next event). The ops plan is retained for future planning).